

XML2010 COURT BOOKING SYSTEM ACCESSING THE ONLINE BOOKING CENTRE



Welcome to the XML2010 Booking Centre

If you are a member of a Club that uses the XML2010 booking system you can use this site to manage your bookings over the internet from home or at work. Once you book your court a confirmation will be sent to you via email.

- 1. Click on the relevant link on your club's website to access the welcome page for the XML2010 Booking Centre (above).
- 2. Then click on the "Login" link to access your personal booking account.
- 3. Enter your username and password in the form that appears (below) and then click on "Access your online booking account".

| XML2010 Booking Centre | e Login Area. Please enter your username and password. |
|--------------------------|--|
| Username / Number | demonstration |
| Password | ••••• |
| Access your onlin | ne booking account |
| lf you do not have a use | rname and password, please contact your club. |

4. Once you have successfully logged in, click on the appropriate button to view the availability of the court you are interested in. To get an overview of all the courts, click "All Squash Courts".





XML2010 COURT BOOKING SYSTEM THE ONLINE COURT BOOKING PAGE

| 1. Choose the week you are interested in (the current week is selected by default). The dates signify the beginning of the week. | that you where ents the | |
|--|-------------------------------|-------------|
| Hull and East Diding Squach Club | | |
| Hull and East Riding Squash Club Chanterlands Avenue North, Kingston Upon Hull | | |
| | | |
| Home Login Logout Your Booking Details Your Membership Details Mem | bership List | |
| | | |
| Hull and East Riding Squash Club CURRENT LOGIN, OM TYPE: Senior :- (Current Credit is £ 2.59) | | |
| View/Squash: All Squash Courts Squash 1 Squash 2 Squash 3 Squash 4 Squash 5 Click date buttons to see bookings in that week - Week Selected: Mon 24 Oct 11 to Sun 30 Oct 11 | | |
| This Week 24/10/11 (+1) 31/10/11 (+2) 07/11/11 (+3) 14/1/11 (+4) 21/11/11 (+5) 28/11/11 (+6) 05/12/11 | | |
| | | 1 |
| Squash 1 09:00 09:40 10:20 11:00 11:40 12:20 01:00 01:40 02:20 03:00 03:40 04:20 05:00 05:40 06:20 07:00 07:40 08:20 AM AM AM AM AM PM | 09:00 09:40 PM PM | 10:20 PM |
| Mon.24.Oct.11 BK BK | <u>BK BK</u> | <u>BK</u> |
| Tue.25.Oct.11 BK £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £3.00 £3.00 BK BK BK BK BK | <u>BK BK</u> | <u>BK</u> |
| | <u>BK BK</u> | <u>BK</u> |
| Wed.26.Oct.11 £2.50 £2.5 | | <u>BK</u> |
| Thu.27.Oct.11 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 BK £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £3.00 £3.00 £3.00 BK BK BK | <u>BK BK</u> | |
| Thu.27.Oct.11 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £3.00 £3.00 £3.00 BK £3.00 | £3.00 £3.00 | £3.00 |
| Thu.27.Oct.11 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £2.50 £3.00 | | |

5. If the court is available, 6. When you click on a then a booking price tag court price tag, a booking will appear. Click on the confirmation 7 price to book that court. appears. You then review the details and confirm.

screen



XML2010 COURT BOOKING SYSTEM CONFIRMING YOUR ONLINE BOOKING

1. When you click on a court price tag, the page below appears. This page shows the information regarding the selected booking session.



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- 2. The system sends a booking confirmation once the booking is made. You are able to type in the email address that you wish it to be sent to in the field provided, if it is not already there.
- 3. Look through the details and make sure it is the correct booking session. If it is, click on "Book Facility" to confirm the booking.
- 4. When this page appears, you have 2 minutes to confirm the booking. During these two minutes, the selected booking session cannot be booked by anyone else. If the booking is not confirmed before the

2 minutes are up, then you will need to go back to the previous page to re-select the desired booking.

5. If you do not have sufficient credit in the system, you will not be able to confirm a booking. An "Insufficient Credit" message will appear to inform you that this is the case.



XML2010 COURT BOOKING SYSTEM CANCELLATIONS & EDITING YOUR DETAILS

At the top of each page of the XML2010 Online Booking Centre, there are links to view both your booking details and your membership details (see image below).

| Home Login | Logout | Your Booking Details | Your Membership Details | Membership List |
|--------------------------------|-------------------|---------------------------------|-------------------------|-----------------|
| | | | | |
| Hull and East Riding Squas | h Club CURRENT L | OGIN: OM TYPE: Senior :- (Curre | ent Credit is £ 2.59) | |
| View/Squash: All Squash Courts | Squash 1 Squash 2 | Squash 3 Squash 4 Squas | h 5 | |

CANCELLATIONS

1. When you click on "Your Booking Details", you will be presented with a list of your current bookings with information on each one (see below).

| Bookings | Facility | Date | Time | |
|----------|----------|---------------|----------|--------|
| | Squash 1 | Fri 28 Oct 11 | 09:40 AM | Cancel |

2. To cancel a court booking, click on the "Cancel" link that corresponds to the booking session you wish to cancel. The booking will be cleared, and your account will be credited with the refund (if a refund applies).

CHANGING YOUR CONTACT DETAILS AND PASSWORD

1. By clicking on "Your Membership Details", you enter a page where you can edit your contact details and change your password (see below).

| User Account - view and update | | | | |
|--------------------------------|---------------------|-----------------------------------|-----------------------------------|--|
| User Name | OM Full N | ame: PAYNE AUTOMATION | | |
| email address | xml2010@aspsyster | ns.co.uk | | |
| Address 1 | 19 Angelvale Busine | ss Park | | |
| Address 2 | Top Angel | | | |
| Address 3 | Buckingham | | | |
| Address 4 | Bucks | | | |
| Address 5 | MK18 1TH | | | |
| Home Telephone | 01280 820 080 | | | |
| Mobile | - | | | |
| Work Telephone | - | | | |
| New password | •• | Please do not cut and paste the | password. | |
| Repeat password | •• | If you do you may replicate an en | ror and lose access to the system | |
| Comments about changes | | | | |
| Submit Changes | | | | |

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Click here to email us

2. When you have made the changes in the fields provided, click on "Submit Changes" to update the system.